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**UTILITY  
PATENT APPLICATION  
TRANSMITTAL**

(Only for new nonprovisional applications under 37 CFR 1.53(b))

Attorney Docket No.: 30016070-1001

First Named Inventor: Roy KAUFMANN

Title: METHOD AND SYSTEM FOR SYNCHRONOUS  
AND ASYNCHRONOUS NOTE TIMING IN A  
SYSTEM FOR ENHANCING COLLABORATION  
USING COMPUTERS AND NETWORKING

Express Mail Label No.

Date of Deposit:

**APPLICATION ELEMENTS**

See MPEP chapter 600 concerning utility patent application contents.

1.  This Form includes the Fee Transmittal (See Box 19)  
*(Submit an original and a duplicate for fee processing)*
2.  Applicant claims small entity status. (See 37 CFR 1.27)
3.  Specification [Total Pages 87]
4.  Drawing(s) (35 USC 113) [Total Sheets 21]
5.  Declaration and Power of Attorney [Total Pages \_\_\_\_\_]
  - a.  Newly executed (original or copy)
  - b.  Copy from a prior application (37 CFR 1.63(d))  
*(for continuation/divisional with Box 18 completed)*
    - i.  **DELETION OF INVENTOR(S)**  
Signed statement attached deleting inventor(s) named in the prior application, see 37 CFR 1.63(d)(2) and 1.33(b).
6.  Application Data Sheet. See 37 CFR 1.76
7.  CD-ROM or CD-R in duplicate

ADDRESS TO: MAIL STOP PATENT APPLICATION  
Commissioner for Patents  
P.O. Box 1450  
Alexandria, VA 22313-1450

8.  Nucleotide and/or Amino Acid Sequence Submission
  - a.  Computer Readable Form (CRF)
  - b.  Specification Sequence Listing on:
    - i.  CD-ROM or CD-R in duplicate; or
    - ii.  paper
  - c.  Statement verifying identity of above copies

**ACCOMPANYING APPLICATION PARTS**

9.  Assignment Papers (cover sheet & document(s))
10.  37 CFR 3.73(b) Statement
11.  English Translation Document (if applicable)
12.  Information Disclosure Statement (IDS)/PTO-1449  Copies of IDS Citations
13.  Preliminary Amendment
14.  Return Receipt Postcard (MPEP 503)
15.  Certified copy of \_\_\_\_\_ Priority Document:  
Document No. \_\_\_\_\_, filed on \_\_\_\_\_.
16.  Nonpublication Request under 35 U.S.C. 122 (b)(2)(B)(i).  
Applicant must attach form PTO/SB/35 or its equivalent.
17.  Other: \_\_\_\_\_

18. If a **CONTINUING APPLICATION**, check appropriate box, and supply the requisite information below and in a preliminary amendment, or in an Application Data Sheet under 37 CFR 1.76:

Continuation     Divisional     Continuation-in-part (CIP)    of prior application no.: \_\_\_\_\_ / \_\_\_\_\_  
Prior application information: Examiner Name: \_\_\_\_\_ Group Art Unit: \_\_\_\_\_

For CONTINUATION OR DIVISIONAL APPS only: The entire disclosure of the prior application, from which an oath or declaration is supplied under Box 5b, is considered a part of the disclosure of the accompanying continuation or divisional application and is hereby incorporated by reference. The incorporation can only be relied upon when a portion has been inadvertently omitted from the submitted application parts.

**19. FEE CALCULATIONS:**

CLAIMS	(1) FOR	(2) NUMBER FILED	(3) NUMBER EXTRA	(4) RATE	(5) BASIC FEE \$385.00
	TOTAL CLAIMS	26	6	\$9.00	54.00
	INDEPENDENT CLAIMS	7	4	\$43.00	\$172.00
	ANY MULTIPLE DEPENDENT CLAIMS? <input type="checkbox"/> YES <input type="checkbox"/> NO			\$145.00	\$
			SUBTOTAL	\$611.00	

- a.  In connection with this application, the Commissioner is hereby authorized to credit overpayments or to charge any additional fee required to Deposit Account No. 19-3140. A **duplicate copy of this sheet is enclosed**.
- b.  The enclosed check in the amount of **\$611.00** covers the total claim fee and other applicable fees.

20.  CUSTOMER NO. 26263

Dated: November 19, 2003

SIGNATURE: Kimani P. Clark  
Attorney, (Reg. No. 45,969)